

**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD
ON MONDAY 23 FEBRUARY 2015 AT CLAYTON GREEN LIBRARY
AT 7.30 PM**

PRESENT:

Chairman: M Muncaster
Councillors: S & A Cross, G Ormston, L Radcliffe,
E Whiteford, G & S Charlesworth,
G Ormston, C Billouin, J Cronshaw,
D Rogerson, M & A Cullens

Apologies: R Boyd

Members of the Public: 4

Police Representative: PCSO Mike Green and PCSO Louise Lucas

POLICE LIAISON: The Councillors were provided with a report on the January 2015 crime statistics which were 11 for Clayton-le-Woods and 30 for Clayton Brook.

7379: MINUTES: It was **RESOLVED** to approve and sign the minutes of the meeting held on 19th January 2015 subject to the following amendments: Apology received from A Cross; PCSO Paul Harrison in attendance instead of PC Jim Colclough.

7380: OPEN SPACES MAINTENANCE CONTRACTS: The Clerk informed the Council that grass cutting, spring bulbs and path maintenance quotations had been received from DWG NW Limited and Bedrock Landscapes. It was **RESOLVED** that the maintenance contracts be approved for Year 2015/16.

7381: DONATION OF INDIGENOUS TREES/SHRUBS: The Chairman explained to the Council that as part of the Planning conditions for the felling of trees in Back Lane Woods the same number of trees as was being removed had to be planted. It was noted that those trees could be planted on the Carr Brook trim trail as it was advised not to plant the trees in Back Lane woods due to density issues. It was **RESOLVED** to donate up to 50 (fifty) indigenous trees/shrubs to Chorley Council to enhance the local environment. The six trees required under the Tree Preservation Order would have to be identified and logged with the Planning Department at Chorley Council. It was requested that the Clerk confirm the details to Chorley Council and report back in due course.

7382: NORTH WEST IN BLOOM FLOWERBED/ENTRY 2015: It was noted that Chorley Council had offered to move the flowerbed to an alternative site. It was **RESOLVED** that the flowerbed would be moved by Chorley Council at a cost of around £500 and the Parish Council would be invoiced in due course. It was **RESOLVED** that the Council would enter the North West in Bloom Competition 2015 with the entry fee being £130.00 (Large Town Status)

7383: WILDERSWOOD POND: It was **RESOLVED** not to undertake a pond project at the present time. The Parish Council would liaise with Chorley Council to plan any future work.

7384: APPOINTMENT OF INTERNAL AUDITOR: It was **RESOLVED** that Mr Alan Platt would be approached to undertake the role of Internal Auditor once the Terms of Reference and fee had been finalised.

7385: REVIEW OF INTERNAL FINANCIAL REGULATIONS/DELEGATION: It was **RESOLVED** to appoint a Finance Working Group to meet to scrutinise the Internal Financial Regulations and table recommendations at the next Parish Council Meeting.

7386: REVIEW OF CLAYTON GREEN SKATE PARK ESTIMATES: The Clerk reported that 3 quotations had been received. It was **RESOLVED** that Bedrock Landscapes Ltd. be appointed to undertake the replacement of the fencing at the Skate Park at Clayton Green at a cost of £2,262 + VAT however the confirmation letter would indicate that the company should be fully aware of the required RoSPA recommendations British Standards as regards skate parks and insurance requirements.

7387: ACCOUNTS FOR PAYMENT: It was **RESOLVED** to approve the following accounts for payment:-

Cheque no.	Description	Amount inc. VAT (£)
004697	LCC Room Hire	10.00
	Lengthsmen Salary (5) Paid by Standing Order	624.00
004698	Employee (1) Salary February 2015 (inc. £60 non-consolidated payment as part of pay award)	1207.64
004699	HMRC (NI and Tax)	312.27
004700	Whittle-le-Woods and Clayton le Woods War Memorial Precept 2015/16	3,500.00
004701	Office Equipment, Small Metal Filing Cabinet	42.99
004702	Refined Line, annual web hosting 2015	25.00
004703	LALC, Reference Book Local Councils Explained	54.99

004704	Bedrock Landscapes, emergency repairs to decking at duck pond, Meadow Lane	78.00
004706	Mobile Phone Top Up £20.00 -Stationery Suspension Files, Magazine File x 2, Letter Tray x 3	35.93
004707	Clerk's Training SLCC Roadshow	82.80
004708	SRi Water Engineering Ltd Yearly maintenance of Watering System CLW Bowling Green	216.00
	Total Expenditure February 2015	6,189.62

7388: CONTINUOUS PROFESSIONAL DEVELOPMENT: It was **RESOLVED** that if alternative election training was unavailable that the Clerk would be allowed to attend the SLCC New Regional Roadshow in Bolton at a cost of £69.00 +VAT.

7389: PLANNING APPLICATIONS: It was **RESOLVED** to make no comment on the following applications:-

- 14/013332/FUL. Amendment has been made to the proposed parking at the front of the property. This parking has been increased. 1 Lancaster Avenue. (Objections were lodged on line as previously minuted on 22 January 2015)
- 15/00057/FUL. Erection of single storey side infill extension. 134 Spring Meadow.
- 15/0009/FUL. Erection of first floor side extension, 15 The Elms.
- 15/00118/ADV. Installation of the following external signage: 1 no. externally illuminated fixed timber lettering, 1 no. externally illuminated double sided sign, 2 no. externally illuminated post mounted signs, 1no. Non-illuminated amenity board sign, 1 no. non-illuminated history board sign and 5 no. flood lights. The Lord Nelson Radburn Brow.

7390: PRESS RELEASE: It was **RESOLVED** that the Chairman and Clerk would formulate the monthly press release.

7391: DATE OF NEXT MEETING: It was **RESOLVED** that the next Ordinary Parish Council Meeting will be held on **Monday 16th March 2015** at Clayton Green Library at **7.30pm**.